Tables and Figures (Chicago/Turabian Style)

Before inserting a table or figure, mention it in the text. Tell your reader why the information is relevant.

- Single-space titles of tables, source notes, and captions of figures.
- Leave a blank line between the table and source note.
- Do not include the source of the table/figure in the bibliography unless you cite the source elsewhere in text.
- Number tables separately from figures.
  - e.g.: Table 1, Figure 1, Figure 2, etc.

Tables

- Include a table number, ending with a period, and a title in Sentence case capitalization, left-aligned above the table.
- Use the word Source followed by a colon before providing a citation using note format.

Table 1. Waterloo Region’s top mother tongue languages

<table>
<thead>
<tr>
<th>Ranking</th>
<th>Language</th>
<th>Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>English</td>
<td>375,515</td>
</tr>
<tr>
<td>2</td>
<td>German</td>
<td>16,515</td>
</tr>
<tr>
<td>3</td>
<td>Portuguese</td>
<td>10,020</td>
</tr>
</tbody>
</table>


Figures

(graphs, photographs, drawings, etc.)

- Include a figure number and caption, left-aligned below the figure.
- Include a credit line after caption to identify the source using note format.